



COVID-Secure Meeting Rooms

When you book a meeting room with Kitt, we want to ensure that your experience is a safe and comfortable one.

Our priority is assuring that visitors feel safe and secure in our spaces. The below measures outline the necessary action we are currently implementing.

We aim to make all of our meeting rooms COVID-Secure in the following ways:

- **Reducing maximum capacity** numbers to adhere to social distancing rules.
- Limiting room bookings to a **maximum of 2 bookings a day** (one in the morning and one in the afternoon), so that we are able to do a thorough clean between bookings.
- Conducting a **thorough clean** of our meeting rooms and communal areas in advance of your visit.
- Installing device and item **cleaning stations** for you to clean your personal belongings.
- Placing automatic **hand sanitiser dispensers** at building entry points.
- Using instructional **floor markings, way-finding and signage measures** in the building to encourage social distancing.
- Leaving meeting room **doors open** for contactless access.
- **Contactless access to the building:** there's the option to call our operations team who can remotely welcome you, open the door, and provide directions to your meeting room.

For more details on the above measures relating to your specific visit, please see your booking confirmation email.

Disclaimer: The aforementioned measures will not eliminate the transmission of infectious diseases. As such, Kitt cannot be held responsible for the detriment to any individual's health following a visit to one of our sites.